

☰ Tool Box Talk | Leaf Collection Safety

No matter the method of leaf collection (leaf vacuums, front end loaders, bagged leaves, etc.) employees have to be aware of potential hazards. Employees should discuss the method to be employed before leaving the yard.



Supervisors MUST:

- Ensure all employees appreciate their role and responsibilities prior to assignment.
- Train all new employees prior to allowing them to operate any piece of heavy equipment.
- Refresh roles and responsibilities to all employees prior to start of leaf season.
- Once leaf collection has started, conduct Job Site Audits to ensure roles and responsibilities are carried out.



Workers MUST:

- Wear appropriate PPE including gloves, eyewear, and high visibility clothing.
- Read and employ recommendations in equipment manual.
- Remain clear of the rear of the vehicle when the backup lights or alarm are on or spotter is directing driver.
- Stay alert to work zone traffic. Be prepared to warn co-workers.



Drivers MUST:

- Conduct pre trip inspections of all equipment prior to leaving yard for proper operation.
- Read and employ recommendations in equipment manual.
- Review MUTCD manual and prepare for temporary work zones.
- Maintain visual contact of workers on foot when working close to the vehicle and while backing.
- Check both side mirrors frequently when backing. Stop the truck if all employees are not in visual contact.
- Use an experienced spotter for backup.



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This form documents that the training specified above was presented to the listed participants. By signing below, each participant acknowledges receiving this training.

Organization: _____

Trainer: _____ **Trainer's Signature:** _____

Participants:

Name: _____ Signature: _____ Date: _____

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