

**SOMERSET COUNTY JOINT INSURANCE FUND**  
**FUND COMMISSIONERS' MEETING MINUTES**  
**March 25, 2026**

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**I. Call to Order and Statement of Proper Notice – Diane McDaniel, Chairperson**

The meeting was called to order at 9:38 a.m. by Chairperson McDaniel.

**II. Flag Salute and Moment of Silence**

**III. Roll Call**

Commissioners

**ATTENDANCE**

Shanel Y. Robinson	County of Somerset	Present
Daniel J. Hayes, Jr.	Somerset County Park Commission	Present
John Trojan	Raritan Valley Community College	Present
Raelene Sipple	Somerset County Vocational & Technical Schools	Absent
Gregory J. Bonin	Township of Branchburg	Present
Peter Bromberg	Somerset County Library Commission	Absent
Kelly G. Cupit	Township of Green Brook	Present
Karen Gilbert	Township of Raritan	Absent
Chief Thomas A. DeRosa	Township of Clinton	Absent
Diane Mc Daniel	Township of Delaware	Present
Glenn Cullen	Borough of South Plainfield	Absent
Mindy D'Amico	Borough of Millstone	Absent

Alternate Commissioners

Yvonne Childress	County of Somerset	Present
Janine Erickson	Somerset County Park Commission	Present
Cheryl Wallace	Raritan Valley Community College	Absent
Adam Beder	Somerset County Vocational & Technical Schools	Absent
Denise Piszkowski	Township of Branchburg	Absent
Brian Morgan	Somerset County Library Commission	Absent
Raymond S. Murray	Township of Green Brook	Absent
Dale Melville	Township of Raritan	Present
Diana Ramage	Township of Delaware	Absent
Amy L. Antonides	Borough of South Plainfield	Present
Mayor Raymond Heck	Borough of Millstone	Absent

Also Present

Barbara Murphy	New Jersey Risk Managers & Consultants, LLC
Kenneth Spiller	
Lucy Martins	
Pamela Aquino	
Allison Spiller	
M. Paige Berry, Esq.	Saul Ewing, LLP
Ami Peroni	Acrisure
Patti Fahy	
Javier Esparra	
Lisa Hamm	Clyde Paul

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Jamie Rick	Lafontaine and Budd
Robert Granata	Highland Claims
Denise Fierro	
Ludmila Paris	

**IV. Introduction of Guests**

Lisa Hamm from Clyde Paul introduced herself.

**V. Fund Business**

**A. Motion to Approve Open & Closed Session Minutes from 1/21/2026 Meeting**

**MOTION** to approve Open & Closed Session Minutes from 1/21/2026 Meeting

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Robinson

**VOTE:** Approved: 7 Abstentions: 1 (Commissioner McDaniel) Nay:

**VI. Service Provider Reports**

**A. Executive Director/Administrator, New Jersey Risk Managers & Consultants, LLC**

1. Statement of Fund Year Surplus/(Deficit)

Barbara Murphy referred to the report included in the agenda package. She stated the remainder of the member claims review meetings would be scheduled during the weeks of April 13<sup>th</sup> and April 20<sup>th</sup>. She emphasized her goal to continually keep all members informed of claim trends. Barbara stated there was a 48% increase in claim count from last year, most of which were related to snowplow incidents.

**B. Fund Attorney – Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C. – Stephen O. Davis, Esq.**

No additions to the report included in the agenda package.

**C. Fund Attorney – Regulatory Compliance/Legislation, Saul Ewing, LLP - M. Paige Berry, Esq.**

Paige Berry referred to the report included in the agenda package. She highlighted four recent cases whose rulings highlighted the Tort Claims Act (TCA), the Landowner Liability Act (LLA), the Conscientious Employee Protection Act (CEPA), and the New Jersey Law Against Discrimination. Paige stated that she was continuing to monitor all bills that were applicable to the JIF and would continue to provide updates at each meeting.

**D. Third Party Administrator, New Jersey Risk Managers & Consultants, LLC**

1. Loss Performance Summary

Barbara Murphy referred to the report included in the agenda package. She stated the Financial Fast Track report included information as of 12/31/2025. Barbara stated the audit was underway and would be presented at the May 27<sup>th</sup> meeting.

**E. Custodian of Funds – Yvonne E. Childress**

1. Receipts and Expenditures

Per the report included in the agenda package.

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**VII. Committee Reports**

**A. Safety Committee, Committee Chairperson, Raelene Sipple**

Per the reports included in the agenda package. Barbara Murphy stated that the ‘Stop the Bleed’ training would be taking place tomorrow at the Somerset County Emergency Services Training Academy. She stated that the focus of the safety committee for 2026 was reviewing claims to see where incidents could be reduced or eliminated.

**B. Claim PAR Committee, Committee Chairperson, Daniel J. Hayes, Jr.**

Per the report included in the agenda package.

**VIII. Old Business**

**A. Motion Ratifying Payment of Expenses & Claims Paid in February 2026**

**MOTION** Ratifying Payment of Expenses & Claims Paid in February 2026

**MOTION:** Commissioner Antonides

**SECOND:** Commissioner Bonin

**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG			X	
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT			X	
TOC	CHIEF THOMAS DEROSA			X	
TOD	DIANE McDANIEL	X			
BSP	GLENN CULLEN			X	
BOM	MINDY D’AMICO			X	
TOR	DALE MELVILLE	X			
BSP	AMY ANTONIDES	X			

**IX. New Business**

**A. Motion to Authorize Payment of Current Expenses and Claims.**

**MOTION** to Authorize Payment of Current Expenses and Claims

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Robinson

**VOTE:** Roll Call

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ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG			X	
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT			X	
TOC	CHIEF THOMAS DEROSA			X	
TOD	DIANE McDANIEL	X			
BSP	GLENN CULLEN			X	
BOM	MINDY D'AMICO			X	
TOR	DALE MELVILLE	X			
BSP	AMY ANTONIDES	X			

**B. Adoption of the 2026 Fund Year Budget Revision #1**

1. Motion to open the public hearing on the 2026 Fund Year Budget Revision #1

**MOTION** to open the public hearing on the 2026 Fund Year Budget Revision #1

**MOTION:** Commissioner Antonides

**SECOND:** Commissioner Robinson

**VOTE:** Unanimous

2. Motion to close the public hearing and adopt the 2026 Fund Year Budget Revision #1

**MOTION** to close the public hearing and adopt the 2026 Fund Year Budget Revision #1

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Cupit

**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG			X	
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT			X	
TOC	CHIEF THOMAS DEROSA			X	

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TOD	DIANE McDANIEL	X			
BSP	GLENN CULLEN			X	
BOM	MINDY D'AMICO			X	
TOR	DALE MELVILLE	X			
BSP	AMY ANTONIDES	X			

**X. Public Comment**

There were no public comments.

**XI. Closed Session, as Required**

**A. Closed Session**

**MOTION** to adjourn Open Session

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Cupit

**VOTE:** Unanimous

Open Session adjourned at 10:06am

**B. Open Session Resumes**

**MOTION** to return to Open Session

**MOTION:** Commissioner Cupit

**SECOND:** Commissioner Antonides

**VOTE:** Unanimous

Open Session resumed at 10:17am

**C. Motion Authorizing Payment of Claims and Other Actions Established in Closed Session**

**MOTION** to Authorize Payment of Claims and Other Actions Established in Closed Session

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Cupit

**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG			X	
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT			X	
TOC	CHIEF THOMAS DEROSA			X	
TOD	DIANE McDANIEL	X			

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BSP	GLENN CULLEN			X	
BOM	MINDY D'AMICO			X	
TOR	DALE MELVILLE	X			
BSP	AMY ANTONIDES	X			

**XII. Adjournment**

**MOTION** to Adjourn at 10:19 am

**MOTION:** Commissioner Trojan

**SECOND:** Commissioner Antonides

**VOTE:** Unanimous

Respectfully submitted,

Daniel J. Hayes, Jr, Secretary