

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
December 17, 2025

I. Call to Order – Karen Gilbert, Chairperson

The meeting was called to order at 10:01 a.m. by Chairperson Gilbert.

II. Statement of Proper Notice – Karen Gilbert, Chairperson

The Statement of Proper Notice was read by Chairperson Gilbert.

III. Flag Salute and Moment of Silence

IV. Roll Call

Commissioners

ATTENDANCE

Shanel Y Robinson	County of Somerset	Absent
Daniel J. Hayes, Jr.	Somerset County Park Commission	Present
John Trojan	Raritan Valley Community College	Present
Raelene Sipple	Somerset County Vocational & Technical Schools	Absent
Gregory J. Bonin	Township of Branchburg	Present
Peter Bromberg	Somerset County Library Commission	Present
Kelly G. Cupit	Township of Green Brook	Present
Karen Gilbert	Township of Raritan	Present
William Close	Township of Clinton	Absent
Diane Mc Daniel	Township of Delaware	Present
Glenn Cullen	Borough of South Plainfield	Absent
Mayor Raymond Heck	Borough of Millstone	Absent

Alternate Commissioners

Yvonne Childress	County of Somerset	Absent
Janine Erickson	Somerset County Park Commission	Present
Cheryl Wallace	Raritan Valley Community College	Absent
Adam Beder	Somerset County Vocational & Technical Schools	Absent
Denise Piskowski	Township of Branchburg	Absent
Brian Morgan	Somerset County Library Commission	Absent
Raymond S. Murray	Township of Green Brook	Absent
Dale Melville	Township of Raritan	Absent
Chief Thomas Derosa	Township of Clinton	Absent
Diana Ramage	Township of Delaware	Absent
Amy L. Antonides	Borough of South Plainfield	Absent
Mindy D'Amico	Borough of Millstone	Absent

Also Present

Barbara Murphy	New Jersey Risk Managers & Consultants, LLC
Kenneth Spiller	
Lucy Martins	
Pamela Aquino	

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
December 17, 2025

Timothy Beck	DiFrancesco Bateman Kunzman Davis Lehrer & Flaum,
M. Paige Berry, Esq.	Saul Ewing, LLP
David Balken	Acrisure
Gia Mongioi	Acrisure
Patti Fahy	Acrisure
Diane Bellinger	Clyde Paul
Lisa Hamm	Clyde Paul
Jamie Rick	Lafontaine and Budd

V. Fund Business

A. Approval of the November 26, 2025 Fund Commissioners' Open and Closed Session Meeting Minutes

MOTION to Approve the November 26, 2025 Open and Closed Session Meeting Minutes.

Motion: Commissioner Trojan

Second: Commissioner McDaniel

Vote: Unanimous

VI. Service Provider Reports

A. Executive Director/Administrator, New Jersey Risk Managers & Consultants, LLC

Barbara Murphy referred to the report included in the agenda package.

Barbara stated that the Contract and Finance committees were scheduled to meet on January 9th. She stated that there was an updated 2026 fund year calendar in the agenda package and the reorganization meeting was scheduled for January 21, 2026. She further stated that the committee appointments for 2026 were also included in the agenda package.

B. Fund Attorney – Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.

As per the report included in the agenda package.

C. Fund Attorney – Regulatory Compliance/Legislation, Saul Ewing, LLP - M. Paige Berry, Esq.

Paige Berry gave an update on the NJ Division of Civil Rights (DCR) disparate impact discrimination rules that went into effect on December 15, 2025.

D. Third Party Administrator, New Jersey Risk Managers & Consultants, LLC

Barbara Murphy referred to the report included in the agenda package.

E. Custodian of Funds

Lucy Martins referred to the report included in the agenda package.

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FUND COMMISSIONERS' MEETING MINUTES
December 17, 2025

VII. Committee Reports

A. Safety Committee, Committee Chairperson Peter Bromberg

Chair Peter Bromberg advised that the SCJIF Safety Committee held its meeting on December 2, 2025. He welcomed Raelene Sipple as the new chair in 2026. He further stated that the safety minutes would be sent to members under separate cover.

VIII. Old Business

A. MOTION to Open the Meeting for Public Hearing of the 2026 Budget.

MOTION: Commissioner Bonin

SECOND: Commissioner Cupit

VOTE: Unanimous

PUBLIC COMMENT: None

B. MOTION to Close the Public Hearing and adopt the 2026 Budget resolution.

Barbara Murphy advised there was a 12% increase in loss funds, which was the largest contributing factor to the overall budget increase.

MOTION to Close the Public Hearing and adopt the 2026 Budget resolution.

MOTION: Commissioner Trojan

SECOND: Commissioner Bonin

VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON			X	
SCPC	DANIEL J. HAYES, JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	WILLIAM CLOSE			X	
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	
BOM	RAYMOND HECK			X	

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December 17, 2025

IX. New Business

A. MOTION to Authorize Payment of Current Expenses and Claims.

MOTION: Commissioner Trojan
SECOND: Commissioner McDaniel
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	SHANEL Y. ROBINSON			X	
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	DENISE PISZKOWSKI	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	THOMAS DEROSA			X	
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN			X	
BOM	RAYMOND HECK			X	

X. Public Comment

There were no public comments.

XI. Adjournment

MOTION to Adjourn at 10:13 am
MOTION: Commissioner Trojan
SECOND: Commissioner McDaniel
VOTE: Unanimous

Respectfully submitted,

Diane McDaniel, Secretary