

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025

I. Call to Order – Karen Gilbert, Chairperson

The meeting was called to order at 9:37 a.m. by Chairperson Gilbert.

II. Statement of Proper Notice – Karen Gilbert, Chairperson

The Statement of Proper Notice was read by Chairperson Gilbert.

III. Flag Salute and Moment of Silence

IV. Roll Call

Commissioners

		<u>ATTENDANCE</u>
Shanel Y Robinson	County of Somerset	Absent
Daniel J. Hayes, Jr.	Somerset County Park Commission	Present
John Trojan	Raritan Valley Community College	Present
Raelene Sipple	Somerset County Vocational & Technical Schools	Absent
Gregory J. Bonin	Township of Branchburg	Present
Peter Bromberg	Somerset County Library Commission	Present
Kelly G. Cupit	Township of Green Brook	Present
Karen Gilbert	Township of Raritan	Present
William Close	Township of Clinton	Absent
Diane Mc Daniel	Township of Delaware	Present
Glenn Cullen	Borough of South Plainfield	Present
Mayor Raymond Heck	Borough of Millstone	Absent

Alternate Commissioners

Yvonne Childress	County of Somerset	Present
Janine Erickson	Somerset County Park Commission	Present
Cheryl Wallace	Raritan Valley Community College	Absent
Adam Beder	Somerset County Vocational & Technical Schools	Absent
Denise Piskowski	Township of Branchburg	Absent
Brian Morgan	Somerset County Library Commission	Absent
Raymond S. Murray	Township of Green Brook	Absent
Dale Melville	Township of Raritan	Absent
Chief Thomas Derosa	Township of Clinton	Present
Diana Ramage	Township of Delaware	Absent
Amy L. Antonides	Borough of South Plainfield	Absent
Mindy D'Amico	Borough of Millstone	Absent

Also Present

Barbara Murphy	New Jersey Risk Managers & Consultants, LLC
Javier Esparra	
Kenneth Spiller	
Lucy Martins	
Pamela Aquino	

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025

Richard Guss	DiFrancesco Bateman Kunzman Davis Lehrer & Flaum,
M. Paige Berry, Esq.	Saul Ewing, LLP
David Balken	Acrisure
Amy Pieroni	Acrisure
Diane Bellinger	Clyde Paul
Jamie Rick	Lafontaine and Budd

V. Fund Business

A. Approval of the July 23, 2025 Fund Commissioners' Open and Closed Session Meeting Minutes

MOTION to Approve the July 23, 2025 Open and Closed Session Meeting Minutes.

Motion: Commissioner Trojan

Second: Commissioner Cupit

Vote: Unanimous

VI. Service Provider Reports

A. Executive Director/Administrator, New Jersey Risk Managers & Consultants, LLC

Barbara Murphy stated that she had performed a comparison of loss funds from the 2023, 2024 and 2025 fund years. She stated that the 2025 fund year had indicated a potential claim severity issue. She stated that the Finance Committee would be convened to perform a closer review of the claim counts and reserves.

B. Fund Attorney – Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.

As per the report included in the agenda package.

C. Fund Attorney – Regulatory Compliance/Legislation, Saul Ewing, LLP - M. Paige Berry, Esq.

Paige Berry reviewed her report included in the agenda package. She also provided additional updates on pending legislation.

D. Third Party Administrator, New Jersey Risk Managers & Consultants, LLC

As per the report included in the agenda package.

Barbara Murphy advised that there would be a future review of the Loss Performance Summary Report, which was related to her prior comments regarding the Fund's loss fund.

E. Custodian of Funds

As per the report included in the agenda package.

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025

VII. Committee Reports

A. Safety Committee, Committee Chairperson Peter Bromberg

Chair Peter Bromberg introduced himself. He stated that the last Safety Meeting was held on September 9th. He also stated that there was a safety training provided by Mark Worthington on September 23rd on the topic of NJ Indoor Air Quality Standards. He further stated that there was an upcoming Safety Meeting on October 7th at the SCVT/TradeWins where J.A. Montgomery would provide a presentation to assist with accessing the new MSI Learning System.

B. Claim PAR Committee, Committee Chairperson Daniel J. Hayes, Jr.

Committee Chair Hayes stated that the Committee met on August 27, 2025, and the Meeting Minutes were submitted in the Meeting Package.

VIII. Old Business

A. *MOTION* to Ratify Payment of Expenses and Claims Paid in August 2025.

MOTION: Commissioner Trojan

SECOND: Commissioner Cupit

VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	DANIEL J. HAYES, JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN	X			
BOM	RAYMOND HECK			X	

B. 2025 Fund Year Budget Revision #1 Adoption

MOTION to Open the Meeting for Public Comment on the 2025 Fund Year Budget Revision #1

MOTION: Commissioner Bonin

SECOND: Commissioner Trojan

VOTE: Unanimous

Public Comment: None

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025

MOTION to Close Public Comment on the 2025 Fund Year Budget Revision #1

MOTION: Commissioner Bonin
SECOND: Commissioner Trojan
VOTE: Unanimous

MOTION to Adopt the 2025 Fund Year Budget Revision #1

MOTION: Commissioner Trojan
SECOND: Commissioner Bonin
VOTE: Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN	X			
BOM	RAYMOND HECK			X	

IX. New Business

A. MOTION to Authorize Payment of Current Expenses and Claims.

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Roll Call

**SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025**

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	DANIEL J. HAYES JR.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY J. BONIN	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	GLENN CULLEN	X			
BOM	RAYMOND HECK			X	

X. Public Comment

There were no public comments.

XI. Closed Session

A. *MOTION* to Enter Closed Session At 9:53 am to Discuss Claims and Other Actions.

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

B. *MOTION* to Return to Open Session At 10:05 A.M.

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

C. *MOTION* Authorizing Payment of Claims and Other Actions Established in Closed Session.

MOTION: Commissioner Trojan
SECOND: Commissioner Cullen
VOTE: Roll Call

SOMERSET COUNTY JOINT INSURANCE FUND
FUND COMMISSIONERS' MEETING MINUTES
September 24, 2025

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	DANIEL J. HAYES, Jr.	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE			X	
TOB	GREGORY BONIN	X			
SCLC	PETER BROMBERG	X			
TOGB	KELLY CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	THOMAS DEROSA	X			
TOD	DIANE McDANIEL	X			
BSP	GLENN CULLEN	X			
BOM	RAYMOND HECK			X	

XII. Other Fund Business

A. 2026 Proposed Meeting Schedule

Barbara Murphy referred to the proposed 2026 meeting schedule included in the agenda package. She noted that the Wednesday, November 25 date conflicts with the Thanksgiving holiday and suggested moving it to Monday, November 23, 2026. She asked members to review and advise regarding any potential conflicts with the proposed meeting schedule.

B. 2026 Committee Assignments

Barbara Murphy asked members to review the committee assignments in the agenda package. She requested that anyone interested in changing their current assignments or joining an additional committee should let her know.

XIII. Adjournment

MOTION to Adjourn at 10:08 A.M

MOTION: Commissioner Trojan
SECOND: Commissioner Cupit
VOTE: Unanimous

Respectfully submitted,

Diane McDaniel, Secretary