

**SOMERSET COUNTY JOINT INSURANCE FUND  
FUND COMMISSIONERS' MEETING MINUTES  
July 24, 2024**

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**STATEMENT OF PROPER NOTICE READ BY COMMISSIONER CUPIT:** Adequate notice of the regular meeting of the Somerset County Joint Insurance Fund held on Wednesday, July 24, 2024, at 9:01 a.m. has been provided through posting of said notice to the Courier News, and the Hunterdon County Democrat in accordance with Section 13 of the Open Public Meetings Act.

**FLAG SALUTE**

**ROLL CALL OF COMMISSIONERS**

SHANEL Y ROBINSON	County of Somerset	Absent
DANIEL J. HAYES, JR.	Somerset County Park Commission	Absent
JOHN TROJAN	Raritan Valley Community College	Present
RAELENE SIPPLE	Somerset County Vocational & Technical Schools	Present
GREGORY J. BONIN	Township of Branchburg	Absent
BRIAN K. AUGER	Somerset County Library Commission	Present
KELLY G. CUPIT	Township of Green Brook	Present
KAREN GILBERT	Township of Raritan	Present
WILLIAM CLOSE	Township of Clinton	Absent
DIANE MC DANIEL	Township of Delaware	Present
GLENN CULLEN	Borough of South Plainfield	Absent

**ALTERNATE COMMISSIONERS**

YVONNE CHILDRESS	County of Somerset	Present
JANINE ERICKSON	Somerset County Park Commission	Present
CHERYL WALLACE	Raritan Valley Community College	Absent
ADAM BEDER	Somerset County Vocational & Technical Schools	Absent
DENISE PISKOWSKI	Township of Branchburg	Absent
BRIAN MORGAN	Somerset County Library Commission	Absent
RAYMOND S. MURRAY	Township of Green Brook	Absent
CAROL BARBATI	Township of Raritan	Absent
CHIEF THOMAS DEROSA	Township of Clinton	Present
DIANA RUMAGE	Township of Delaware	Absent
AMY L. ANTONIDES	Borough of South Plainfield	Present

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**ALSO PRESENT:**

Donna Umgelter	Somerset County Park Commission
Barbara Murphy	New Jersey Risk Managers & Consultants, LLC
Maryjane Hydro	
Cindy Villagran	
Javier Esparra	
Kenneth Spiller	
Lucy Martins	
Pamela Aquino	

Stephen O. Davis, Esq.  
Dave Balken  
Louis Beckerman  
Amy Pieroni  
Trevor Morris  
James T. Rick, Jr.  
Diane Bellinger  
Jackie Fresco

DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC  
ACRISURE  
  
LaFontaine & Budd  
Richland Knowles Agency  
Guardian Public Entity Claims Services

• **MOTION TO APPROVE OPEN AND CLOSED SESSION MINUTES FROM MAY 22, 2024 MEETING:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner McDaniel  
**VOTE:** Unanimous

**SERVICE PROVIDER REPORTS:**

**Executive Director/Administrator:** In addition to the Report submitted, Barbara Murphy provided an overview of the Financial Fast Track Report containing the financial status and surplus figures of the Fund through June 30, 2024.

**Fund Attorney - Claims Management / Litigation:** No additions to the report submitted.

**Fund Attorney – Regulatory Compliance / Legislation:** Maryjane Hydro advised that Fund Attorney Berry was not in attendance due to a family emergency; however, there were no additions to the report submitted.

**Third Party Administrator:** No additions to the report submitted.

**Custodian of Funds:** No additions to the report submitted.

**COMMITTEE REPORTS:**

**Safety Committee:** Maryjane Hydro, New Jersey Risk Managers stated that the Safety Committee held its annual Safety Recognition Breakfast on Tuesday, June 11, 2024, at the Somerville Elk Lodge #1068 in Bridgewater. She stated that approximately eighty-five people were in attendance and the featured speaker this year was Jonathan Durland, Emergency Response Manager/Deputy OEM Coordinator for the Somerset County Office of Emergency Management who provided a very informative presentation regarding Lithium Battery Safety and Disposal. She also stated that the Safety Recognition gifts were distributed to Safety Committee Members from each Entity and the members below were presented with awards for the 2023 SCJIF Safety Incentive Program. Congratulations were extended as follows:

**First Place - \$1,000 and Plaque/Plate**

- County of Somerset
- Somerset County Library Commission
- Raritan Valley Community College
- Somerset County Vocational & Technical Schools
- Township of Raritan

Additionally, The Summer Safety Package was distributed and included the Safety Quarterly Newsletter as well as various articles regarding Safety, Health & Wellness.

Maryjane reminded members that after the summer hiatus, the Safety Committee will convene at 9:00 AM on Tuesday, September 10, 2024, at the Somerset County Park Commission HQ.

**Claim PAR Subcommittee:** On behalf of Committee Chairperson Hayes, Maryjane Hydro stated that the Committee met on June 26, 2024, and the Meeting Minutes were submitted in the Meeting Package.

**#24-031 RESOLUTION APPROVING COMMITTEE REPORTS:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner McDaniel  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	JANINE ERICKSON	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	CHIEF THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	AMY ANTONIDES	X			

**OLD BUSINESS**

**#24-030 RESOLUTION RATIFYING PAYMENT OF EXPENSES & CLAIMS PAYMENTS PAID IN JUNE 2024:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner McDaniel  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	JANINE ERICKSON	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			

TOR	KAREN GILBERT	X			
TOC	CHIEF THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	AMY ANTONIDES	X			

**NEW BUSINESS**

**#24-032 RESOLUTION AUTHORIZING PAYMENT OF CURRENT EXPENSES & CLAIM PAYMENTS:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner Antonides  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	JANINE ERICKSON	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	CHIEF THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	AMY ANTONIDES	X			

**PUBLIC COMMENT:** None

**#24-033 RESOLUTION TO ENTER CLOSED SESSION AT 9:12 A.M. TO DISCUSS CLAIMS AND OTHER ACTIONS:**

Workers' Compensation Claims:

- 4.16614
- 4.18783
- 4.20465
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**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner Antonides  
**VOTE:** Unanimous

**MOTION TO RETURN TO REGULAR MEETING AT 9:16 A.M.:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner Antonides  
**VOTE:** Unanimous

**#24-034 RESOLUTION AUTHORIZING PAYMENT OF CLAIMS:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner Antonides  
**VOTE:** Roll Call

ROLL CALL VOTE					
COMMISSIONER		YES	NO	ABSENT	ABSTAIN
COS	YVONNE CHILDRESS	X			
SCPC	JANINE ERICKSON	X			
RVCC	JOHN TROJAN	X			
SCVT	RAELENE SIPPLE	X			
TOB	GREGORY BONIN			X	
SCLC	BRIAN AUGER	X			
TOGB	KELLY G. CUPIT	X			
TOR	KAREN GILBERT	X			
TOC	CHIEF THOMAS DEROSA	X			
TOD	DIANE Mc DANIEL	X			
BSP	AMY ANTONIDES	X			

**MOTION TO ADJOURN AT 9:18 A.M.:**

**MOTION:** Commissioner Trojan  
**SECOND:** Commissioner Antonides  
**VOTE:** Unanimous

Respectfully submitted,

  
William Close, Secretary