

# SOMERSET COUNTY JOINT INSURANCE FUND

FUND COMMISSIONERS' MEETING AGENDA - May 21, 2025 – 9:30 a.m.

**I. Call to Order - Open Public Meetings Statement**

**II. Flag Salute - Moment of Silence**

**III. Roll Call**

**IV. Introduction of Guests**

**V. Fund Business**

- A. 1. Motion to Approve Open & Closed Session Minutes from 3/26/2025 Meeting

**VI. Service Provider Reports**

- A. Executive Director/Administrator, New Jersey Risk Managers & Consultants  
1. Statement of Fund Year Surplus/(Deficit)
- B. Fund Attorney Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C. – Stephen O. Davis, Esq.
- C. Fund Attorney Regulatory Compliance/Legislation, Saul Ewing, LLP- M. Paige Berry, Esq.
- D. Third Party Administrator, New Jersey Risk Managers & Consultants  
1. Loss Performance Summary
- E. Custodian of Funds – Yvonne E. Childress  
1. Receipts and Expenditures
- F. The Actuarial Advantage, Inc. – Kyle Mrotek  
1. Actuarial Analysis of Loss and Loss Adjustment Expense Reserves as of 12/31/2024
- G. Suplee, Clooney & Company- Robert Butvilla  
1. Financial Statement Audit of the SCJIF as of 12/31/2024  
2. #25-015 Resolution Certifying Review of Annual Audit

**VII. Committee Reports**

- A. Safety Committee - Committee Chairperson, Brian Auger  
B. Claim PAR Committee - Committee Chairperson, Daniel J. Hayes, Jr.

**VIII. Old Business**

- A. Motion Ratifying Payment of Expenses & Claims Paid in April 2025

**IX. New Business**

- A. Motion Authorizing Payment of Current Expenses & Claims  
B. Motion for Introduction of the 2025 Fund Year Budget Revision #1

**X. Public Comment**

**XI. Closed Session, as Required**

- A. Motion to Enter Closed Session  
1. Presentation of Claims and Other Actions Established in Closed Session
- B. Motion to Return to Open Session
- C. Motion Authorizing Payment of Claims and Other Actions Established in Closed Session

**XII. Adjournment**