

SOMERSET COUNTY JOINT INSURANCE FUND

FUND COMMISSIONER'S MEETING AGENDA

January 24, 2024 – 9:00 a.m.

- Call to Order - Open Notice Read
- Roll Call
- Identification of Guests and Public Participants
- Public Comment
- I **Reorganization Actions – See Attached Agenda**
- II **Motion to Approve Minutes from 12/20/2023 Meeting**
- III **Service Provider Reports**
 - Executive Director/Administrator, New Jersey Risk Managers & Consultants
 - Statement of Fund Year Surplus/(Deficit)
 - Fund Attorney-Claims Management/Litigation, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.
 - Fund Attorney-Regulatory Compliance/Legislation, M. Paige Berry, Esq.
 - Third Party Administrator, New Jersey Risk Managers & Consultants
 - Loss Performance Summary
 - Custodian of Funds
 - Receipts and Expenditures
- IV **Committee Reports**
 - Safety Committee - Committee Chairperson, Raelene Sipple
 - Contract Committee - Committee Chairperson, John Trojan
 - #24-009 Resolution Approving Service Provider and Committee Reports
- V **Old Business**
 - #24-010 Resolution Authorizing Payment of Claim Reimbursements & Approving Expenses Paid in January 2024
- VI **New Business**
 - #24-011 Resolution Appointing Service Providers for 2024
 - #24-012 Resolution Authorizing the Execution of Contracts with Service Providers for 2024
 - #24-013 Resolution Adopting the Risk Management Plan
 - #24-014 Resolution Adopting a Cash Management Plan
 - #24-015 Resolution to Enter Closed Session (for the stated purposes)
 - Presentation of Claims
 - Motion to Return to Regular Session
 - #24-016 Resolution Authorizing Payment of Claims
- VII **Motion to Approve Minutes from 12/20/2023 Closed Session Meeting**
- VIII **Adjournment**

SOMERSET COUNTY JOINT INSURANCE FUND

FUND COMMISSIONER'S MEETING REORGANIZATION AGENDA

January 24, 2024

REORGANIZATION ACTIONS

Presentation of Nominations for Officers and Executive Committee

Election of Officers

- #24-001 Authorizing Appointment of the Fund's Officers, Executive Committee and Alternates
- #24-002 Designating regular meeting place & dates and designating the official newspapers for the 2024 Fund year
- #24-003 Designating State approved public depositories as official depositories of SCJIF for 2024 and each Fund account year
- #24-004 Memorializing designation of individuals authorized as Fund check signatories for the 2024 Fund year
- #24-005 Setting an interest rate on delinquent assessments for the 2024 Fund year
- #24-006 Appointing a Public Agency Compliance Officer
- #24-007 Designating the Administrator as Agent to receive service of process on behalf of the Fund and designating the Administrator's Office as where the books and records shall be maintained
- #24-008 Approving Certifying and Approving Officer

MOTION TO APPROVE ALL RESOLUTIONS FROM REORGANIZATION AGENDA